

**South Central Regional Library Council
Board Meeting, Online
December 12, 2025
Minutes**

Present:

Megan Biddle
Gaby Castro Gessner
Sarah Glogowski
Kirsten Gosch
Erika Jenns
Margaret Kappanadze
Hugh McHarg
Mary Ann Munroe
Matthew Roslund
David Schuster
David Stevick
Brian Sullivan
Karin Wikoff

Excused:

Kristin Dade
Julia Iannello

Staff:

Diane Capalongo
Danna Harris
Mary-Carol Lindbloom

Guests:

Shai-ana Bess
Deborah Hayden

Presiding. President M. Biddle called the meeting to order at 9:31 a.m.

**DOC.#2025 – 74, 75,
76**

Consent Agenda. A motion to approve the Consent Agenda was made by K. Wikoff; seconded by M. Kappanadze. Approved.

DOC.#2025 – 78

2024-2025 Independent Auditor's Report. D. Hayden stated that the Council ended the year in a strong, solid financial position and maintained its liquidity with a good cash position. SCRLC is in a very good position to do well through any financial challenges that may arise. They are issuing an unqualified, unmodified opinion on the Council's financial statements, which is the highest one that can be provided. Our lease with FLLS has been included this year to comply with newer auditing standards, but there is no impact to the bottom line. A motion to accept the audit was made by D. Schuster; seconded by S. Glogowski. Accepted.

DOC.#2025 - 80

IRS 990 2024. A motion to accept IRS 990 for 2024 was made by D. Schuster; seconded by G. Castro Gessner. Accepted.

DOC.#2025 - 81

2025-2026 Budget Amendment. Changes to the budget, detailed in DOC.#2025-82, were reviewed. S. Glogowski made a motion to approve the 2025-26 Budget Amendment; K. Wikoff seconded. Approved.

DOC.#2025 – 83

October 2025 Bill Sheet #4. S. Glogowski highlighted out-of-the-ordinary expenses for October: Mileage for intern to attend the leadership retreat and the annual meeting, NYLA expenses, Medical Library Association dues, Sustainable Libraries Initiative dues, ESLN cooperative projects, intern payments, Constant Contact renewal, and annual meeting expenses. A motion to approve the October Bill Sheet was made by S. Glogowski; seconded by M. Roslund. Approved.

DOC.#2025 - 84

November 2025 Bill Sheet #5. S. Glogowski highlighted out of the ordinary expenses for November: Grants to member hospitals, NYLA mileage reimbursements, annual report design fee, ESLN reimbursement for NYLA overpayment, NYLA speaker hotel fee. A motion to approve the October Bill Sheet was made by S. Glogowski; seconded by D. Schuster. Approved.

DOC.#2025 - 85

2026-2027 Digitization Grant Application. There were no major changes to the application from the previous year. A motion to approve their application was made by G. Castro Gessner; seconded by M. Kappanadze. Approved.

2026 Board Officers. M. Biddle – President, S. Glogowski – Treasurer, K. Wikoff – Secretary. A motion to approve these three officer positions was made by M. Roslund; seconded by M. Kappanadze. Approved.

M. Lindbloom will reach out to K. Dade about serving as Vice President for another year, for voting on at the next Board meeting.

2026 Board Meeting Dates.

February 13 (Zoom)

March 20 (Zoom)

May 22 (Zoom)

July 24 (Zoom)

September 25 (In-Person/Retreat, Location TBD)

October TBD (60th Annual Meeting – would like to have it at Corning Museum of Glass; H. McHarg will check the CMOG event calendar for an available date)

December 18

DOC.#2025 - 87

Personnel Committee Report. The committee met in preparation for the Executive Directors annual evaluation and are suggesting it be changed to a bi-annual performance review since it is so time intensive, and do a 360 review next year, which would include staff and some members. The 360 review tool will need to be added to the budget. The Committee will present some formal *Employee Handbook* language changes for approval at the February meeting.

DOC.#2025 - 88

Mission, Vision, Values and Strategic Directions. The mission statement has been streamlined. Values: Other concepts from the current mission statement, including DEIJA, are included in our values. An advisory committee member had expressed concern over including DEI language in the values or goals/objectives, but the Board is committed to this. G. Castro Gessner suggested a way to streamline the second option for Intellectual Freedom & Privacy, i.e., remove the word “barriers” in that it is included in the concept of “restrictions.” The Task Group will meet in early January to take a final look at the mission statement and values, and finish working on the vision and strategic directions. The final recommendations will be presented along with the Plan of Service at the February meeting.

Executive Director's Report. M-C Lindbloom indicated that the number of regional conversations is listed in her report as nine, but that there were eight that actually took place. She also mentioned that the State Library is now requiring a CCDA advisory committee, so she put out a call for members at the CCDA meeting and on the listserv. Five CCDA librarians stepped forward. The committee will convene in January to make changes to the CCDA plan, and will likely meet a couple of times a year going forward.

Adjournment. A motion to adjourn was made by K. Wikoff and seconded by M. Kappanadze. The meeting adjourned at 11:01 a.m.

Respectfully Submitted,

Matthew Roslund, Board Secretary